

# SARAH RIFFLE

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SLRIFFLEDESIGN.COM

## SUMMARY OF SKILLS AND EXPERIENCE

- Over 10 years experience in the entertainment and special events industry
- Proficient in MS Office, Vectorworks and Lightwright
- Strong knowledge of AutoCAD, Adobe Photoshop and InDesign
- Excellent organization and communication skills
- Ability to maintain a positive attitude and multi-task in high stress situations

## EXPERIENCE

### Lighting Supervisor

Des Moines Metro Opera 2016-2018

- Organize and supervise the implementation of a three opera repertory season in a 500 seat thrust theater along with a fourth opera in a found space
- Advise on purchasing and rentals
- Create and maintain paperwork for efficient daily changeovers
- Assist in the adaptation of the lighting for television during live recording
- Facilitate communication between designers and electricians and other production staff

### Lighting Supervisor

BMCC Tribeca Performing Arts Center 2012-2017

- Maintain and develop the lighting inventory and repertory plots for three theaters used for shows ranging from theatrical to corporate events
- Supervise crews and oversee the running of events and performances
- Coordinate with incoming shows on the facilitation of design specifications
- Review resumes and provide recommendations in hiring
- Oversee purchasing and secure rentals for Lighting Department

### Freelance Lighting and Costume Designer

New York City & Chicago 2009-Present

- Craft detail oriented designs unique to each production
- Collaborate with directors, designers and crew
- Draft, render and implement each design on time and on budget
- Balance prep work on multiple shows simultaneously

### Asst. Lighting Designer/Tour Lighting Supervisor

Dicapo Opera Theater 2010-2013

- Develop, update and/or maintain all Lightwright, Vectorworks and Excel files
- Facilitate hang and focus for resident lighting designer
- Recreate and adapt lighting designs for rep shows on the road
- Advance electricians information and coordinate with each venue on rentals

### **Lighting Supervisor**

Porgy & Bess 75<sup>th</sup> Anniversary National Tour 2010

- Develop and Organize all Lightwright, Vectorworks and Excel files
- Collaborate with Technical Director on Load-In/Out and show prep
- Work with 4-6 union/non-union crew members in houses ranging from approximately 400-2000 seats
- Advance electrics information and coordinate with each venue on rentals

### **Asst. Lighting Designer/Electrics Shop Manager**

The Chautauqua Opera, Chautauqua, NY 2008-2009

- Communicate with guest designers for show preparation
- Generate and update paperwork in Lightwright, Vectorworks, Excel and Word for a proscenium house of over 1400 seats
- Supervise 2-6 union electricians and stagehands
- Order supplies and organize equipment rentals per show
- Assist ME with troubleshooting issues on ETC dimmer doubling system

### **Lighting Designer/Electrics Supervisor**

The Monomoy Theater, Chatham, MA 2007

- Develop repertory plot and design five of eight season shows
- Maintain accurate paperwork and develop digital files for show records
- Create and balance season budget for electrics department
- Organize, maintain and order all lighting equipment, supplies and rentals

### **Freelance Lighting and Costume Designer**

Southeastern Ohio Region 2004-2006

Collaborate with directors, designers and choreographers on the design of musicals, dramas, and dance

### **SELECTED COMPANY CREDITS**

Lyric Opera Chicago, UrbanArias, LSU Opera, New York City Opera, Columbus BalletMet, Lincoln Park Performing Arts Center, Issue Project Room, The Directors Company, The Chautauqua Opera

### **EDUCATION**

**MFA**, Theatrical Design, Ohio University, Athens

**BA**, Theater, University of South Florida, Tampa

ETC Ion console certified

Design resume available